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| --- | --- | --- | --- | --- | --- |
| Comprehension | 3D | * Demonstrates their knowledge of the task/artifact.
* Response demonstrates understanding of the artifact
* Uses at more than four prompts
* Justifies their answer with direct references to the artifact
 |  Writing | 3D | * Response is well organized and flows naturally
* Restates the question and uses complete sentences
* Includes an effective concluding sentence
 |
| 3.0 | * Demonstrates their knowledge of the task/artifact.
* Uses at least four prompts
* Justifies their reflection with direct references to the artifact
 | 3.0 | * Response is well organized
* Restates the question and uses complete sentences
* Includes a concluding sentence
 |
| 2.5 | * Response somewhat demonstrates their knowledge of the task/artifact.
* Uses at least three prompts
* Justifies their reflection with direct references to the artifact
 | 2.5 | * Response is organized
* Restates the question and uses complete sentences
* Includes a concluding sentence
 |
| 2.0 | * Response somewhat demonstrates their knowledge of the task/artifact.
* Uses at least two prompts
* May or may not justify their reflection with direct references to the artifact
 | 2.0 | * Response is somewhat organized
* Does not restate the question and/or does not use complete sentences
* Does not include a concluding sentence
 |
| 1.5 | * Response demonstrates limited understanding of the task/artifact.
* No prompts
* May or may not justify their reflection with direct references to the artifact
 | 1.5 | * Response is not organized
* Does not restate the questions and does not use complete sentences
* Does not include a concluding sentence
 |
| 1.0 | * Response does not demonstrate understanding of the task/artifact.
* No prompts
* Does not justify their reflection with direct references to the artifact
 | 1.0 | * Response is not organized and is difficult to understand
* Does not restate the questions and does not use complete sentences
* Does not include a concluding sentence
 |
| Conventions –**3.0 –**  No grammatical errors**2.5 –** One to two grammatical errors, does not affect readability**2.0 –** Three to four grammatical errors, somewhat affects readability**1.5 –** Five to six grammatical errors, readability affected**1.0 –** More than six, extremely difficult to read | Commitment –  **M** – Completed all aspects of the assignment and in complete sentences **D** – Mostly completed all aspects of the assignment and/or did not write in complete sentences**Em** – Did not complete all aspects of the assignment and did not write in complete sentences |
| Craftsmanship – accuracy, detail, and beauty are: correct heading, neat penmanship, correct margins, and correct format.**M** – Attention to accuracy, detail, and beauty **D** – Some attention to accuracy, detail, beauty**Em** – Minimal attention to accuracy, detail, and beauty | Comments –  |